



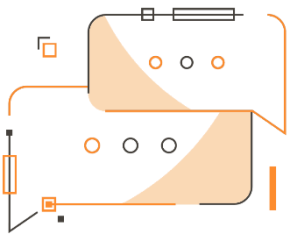
# Close Documents Without Invoicing

post purchase and sales orders without creating the related invoice or ledger entries in Microsoft Dynamics 365 Business Central

# Close Documents Without Invoicing

## App for Microsoft Dynamics 365 Business Central

The Eos Solutions Close Documents Without Invoicing app allows you to post purchase and sales orders without creating the related invoice or ledger entries, in Business Central.



Do you want to post an order without creating its invoice? Do you want to post a purchase/sales order without account ledger entries being created?

### How it works

Thanks to the Close Documents Without Invoicing app you can:

- Create Reason Codes with specific Posting Policies
- Post orders assigning the Reason Code in order to not generate the invoice
- Close shipment/receipt lines directly from the Journal

### Quick Guide

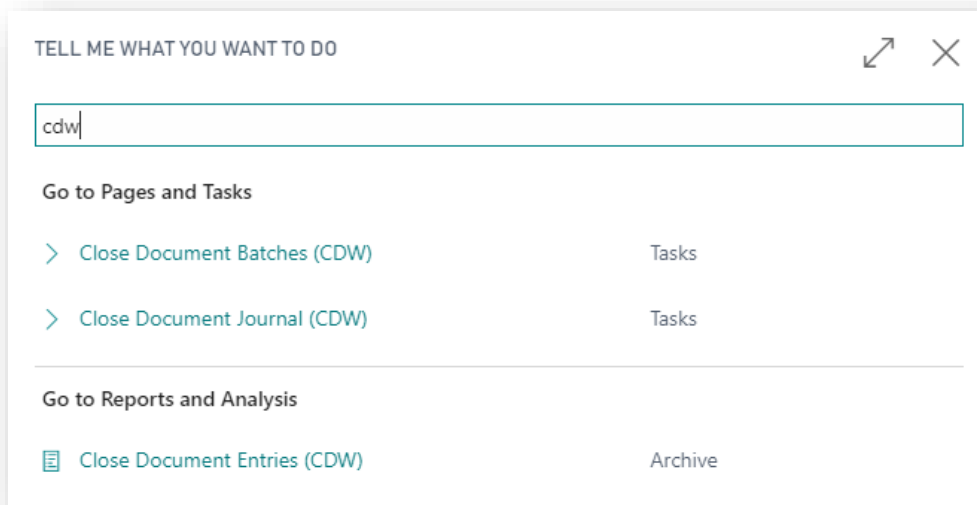
Ready in a few steps:

1. Set the reason codes and the posting criteria
2. Post a sales order with reason code correspondent to "Do not invoice"
3. The system will not create the related invoice

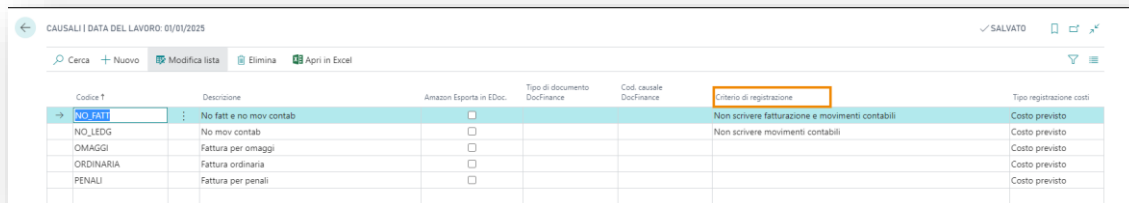


## Close Documents Without Invoicing - SUMMARY

Press ALT + Q and digit "CDW" for a list of the features involved:



## Reason Codes



Codice ?	Descrizione	Amazon Esporta in EDoc.	Tipo di documento DocFinance	Cod. causale DocFinance	Criterio di registrazione	Tipo registrazione costi
NO_FATT	No fatti e no mov contab	<input type="checkbox"/>			Non scrivere fatturazione e movimenti contabili	Costo previsto
NO_LEDG	No mov contab	<input type="checkbox"/>			Non scrivere movimenti contabili	Costo previsto
OMAGGI	Fattura per omaggi	<input type="checkbox"/>				Costo previsto
ORDINARIA	Fattura ordinaria	<input type="checkbox"/>				Costo previsto
PENALI	Fattura per penali	<input type="checkbox"/>				Costo previsto

On the Reason Codes page, in the field "Posting Policy" choose the options:

Field	Description
blank	for the related reason code, the system will post the invoice and the ledger entries
No Invoicing and Ledger Entries	for the related reason code, the system will post neither the invoice nor the ledger entries
No Ledger Entries	for the related reason code, the system will post the invoice, but not the ledger entries



## Sales order creation

### Example

From the Sales Order List-> New we create a new order choosing the Reason code and posting policy.

We choose not to register the invoice, nor the ledger entries.

SALES ORDER | WORK DATE: 1/1/2025  
10000 · Cannon Group SpA

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

Document Class Code ..... **ORD\_NO\_FAT** Posting Date ..... 1/1/2025 Reason Code ..... **NO\_FATT**

No. .... 10000 Order Date ..... 1/1/2025 Documents-To Contact No. ....

Customer No. .... 10000 Requested Delivery Date ..... COMMISSIONS

Customer Name ..... Cannon Group SpA Operation Type ..... IT-FN-VEN Commission Group .....

Contact ..... Sig. Franco Verdi Activity Code ..... \* Exclude from Commission .....

Operation Occurred Date ..... 1/1/2025 Status ..... Released Salespersons ..... 0

**Lines** | Manage | More options Show more

Type	No.	Description	Location Code	Bin Code	VAT Prod. Posting Group	VAT Identifier	Quantity	Reserved Quantity	Unit of Measure Code	Planned Delivery Date	Variant Code	Unit Price Excl. VAT
→ Item	1000	Biciicletta	BLU		IVA20	IVA20	1		PALLET	1/1/2025		400,000.00

Subtotal Excl. VAT (EUR) ..... 400,000.00 Invoice Discount % ..... 0 Total VAT (EUR) ..... 80,000.00

Inv. Discount Amount Excl. VAT ... 0.00 Total Excl. VAT (EUR) ..... 400,000.00 Total Incl. VAT (EUR) ..... 480,000.00

**Invoice Details** Show more

Currency Code ..... Fattura Project Code ..... Direct Debit Mandate ID .....

VAT Bus. Posting Group ..... NAZIONALE Fattura Tender Code ..... 3rd Party Loader Type .....

Payment Terms Code ..... 14 GIORNI Posting Policy ..... **No Invoicing and Ledger Entries** 3rd Party Loader No. ....

Bank Account ..... ANT Department Code ..... VENDITE Customer Purchase Order No. ....

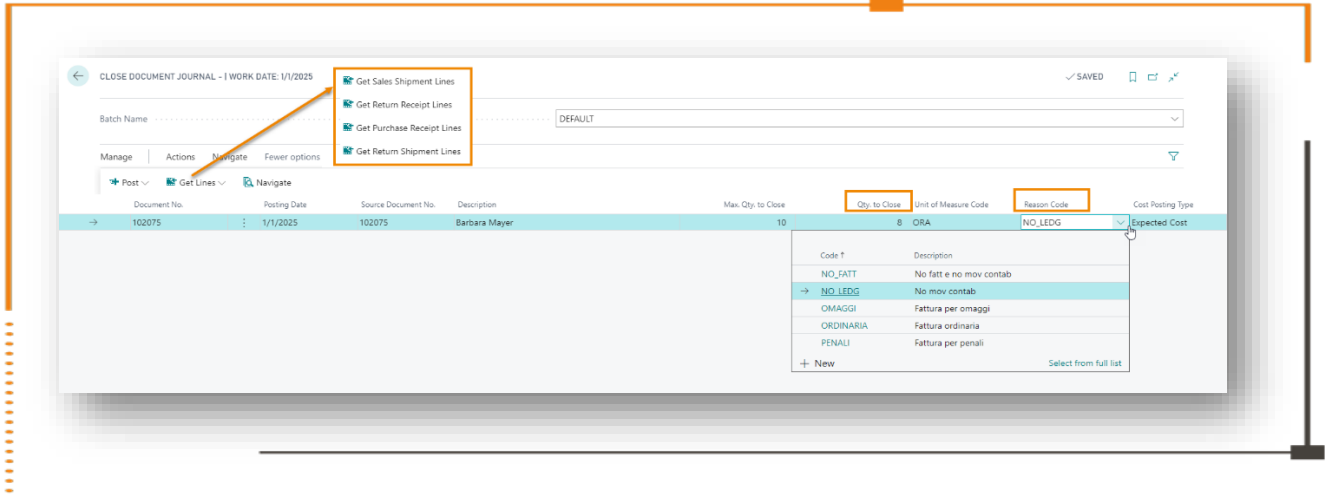
Cumulative Bank Receipts .....  Project Code ..... Our Bank Account .....

The posting will not create the invoice, nor the ledger entries and the starting order will be canceled.



## Close Document Batches (CDW)

The page shows the batches on which registrations can be made:



We select a batch and then from Actions-> Get lines we import, for example, a sales shipment not yet invoiced.

In the "Qty. to close" field we enter the quantity to be invoiced, while in the "Reason Code" field we choose the Reason (and the posting policy) to be applied to the posting, for example NOLEDG corresponding to invoice posting without ledger entries creation.

## Subscription

Some features of the Close Documents Without Invoicing app require a subscription. The subscription can be activated from Subscription control panel or directly from the notification messages that the system proposes, by clicking on the link that allows you to start the subscription wizard

Contact us for more info:

[www.eos-solutions.it/en/contact-support.html](http://www.eos-solutions.it/en/contact-support.html)



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