# Advanced Customer Vendor Statements For Italy

## App for Microsoft Dynamics 365 Business Central

Display and print customers' & vendors' aging reports in Microsoft Dynamics 365 Business Central. The Advanced Customer Vendor Statement app gives you the ability to view and print detailed Aging Reports in your ERP system.

## How it works

Advanced Customer Vendor Statement for Italy is an app for Microsoft Dynamics 365 Business Central that gives you the ability to view and print detailed Aging Reports with all the records for the selected period and with the final balance. All prints provide information about bank receipt (exposition), linked bill cards and any dishonored.

## Quick Guide:

1. view and print customers/vendors aging
2. print the Statement detailed with all the records for the selected period and with the final balance
3. print Aging ordered by customer/due date or by due date with 3 detail levels
4. print a compact, horizontal Aging: the print shows due dates grouped in columns

## Available reports

### Account Statement

it's possible to have a detailed print with all the records for the selected period and with the final balance.

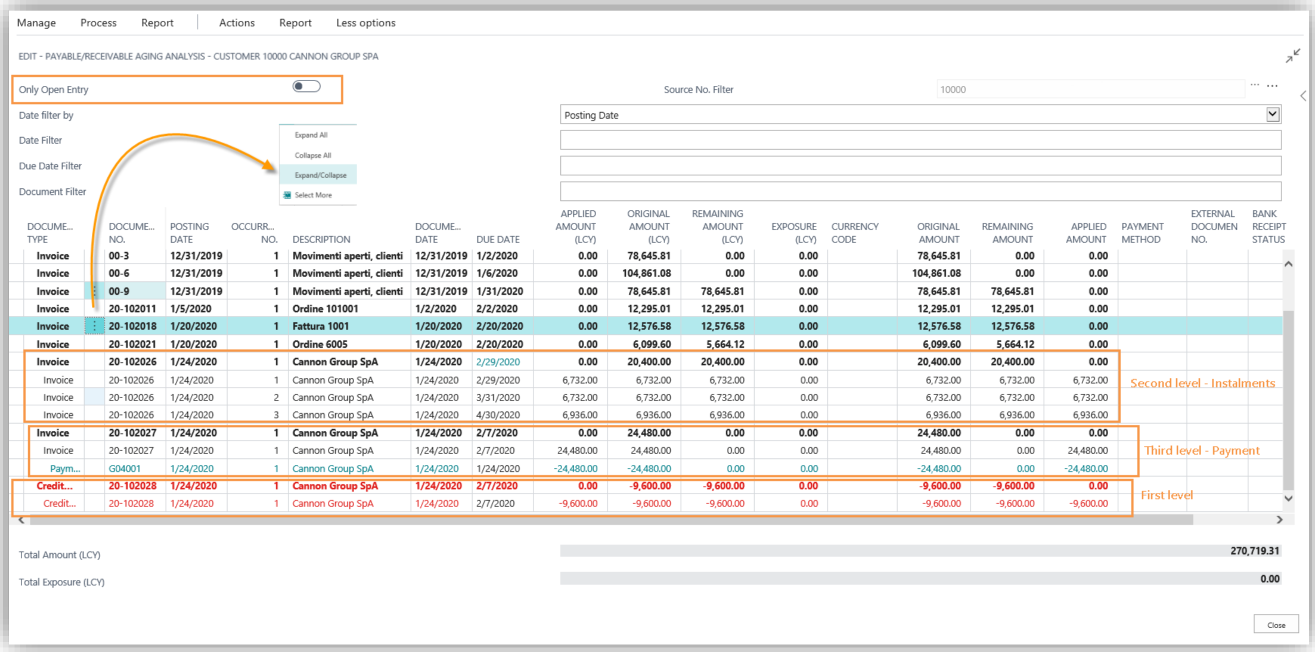
### Aging

you can print Aging report ordered by customer / due date / salesperson with 3 detail levels (customer / document / due date)

### Aging in Column

you can print a compact, horizontal Aging report: the print shows due dates grouped in columns.

From Customers / Vendors List go to *Actions->Customer/Vendor aging*:




The system opens a page which shows customer / vendor entries in a hierarchical structure with filters for key words such as "postng date", "due date" and "document number".

NB

By "Accounting item" we mean any customer/vendor posted entry with a residual accounting value and in case of zero remaining amount, the invoices are the main accounting item by definition.

The second level is represented by instalmens. For example for an invoice with 30, 60, 90 days payment terms the system will show three lines linked to the first level accounting item (e.g. Inv. 20-102026)

The third level is the closing of the instalment and can be either a payment or a Credit memo (e.g. Inv. 20-102027).

If we post a Credit memo, it will have a residual balance and will therefore be a first-level accounting item as an invoice. When we link the Credit memo to an instalment of the invoice:

- The Credit memo will be closed thanks to the instalment

Go to *Actions->Functions-->Ledger Entries* and choose for example the credit memo nr. 20-102013 and then from *Functions-> Apply Entries* choose an invoice to connect to (e.g. 20-102021) via *Actions-> Set Applies-to ID*. After posting, the Credit memo is linked and closed:

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Invoice** | | **20-102021** | **1/20/2020** | **1** | **Ordine 6005** | **1/20/2020** | **2/20/2020** | **0.00** | **6,099.60** | **5,664.12** | **0.00** | | **6,099.60** | **5,664.12** | **0.00** |
| Invoice | ⋮ | 20-102021 | 1/20/2020 | 1 | Ordine 6005 | 1/20/2020 | 2/20/2020 | 6,099.60 | 6,099.60 | 5,664.12 | 0.00 | | 6,099.60 | 5,664.12 | 6,099.60 |
| Credit... | | 20-102013 | 1/12/2020 | 1 | Nota di credito 1001 | 1/12/2020 | 2/12/2020 | -435.48 | -435.48 | 0.00 | 0.00 | | -435.48 | 0.00 | -435.48 |

- The Credit memo remains open with a remaining amount

The fourth level is represented by dishonored:

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Invoice** | ⋮ | **20-102027** | **1/24/2020** | **1** | **Cannon Group SpA** | **1/24/2020** | **2/7/2020** | **0.00** |
| Invoice | | 20-102027 | 1/24/2020 | 1 | Cannon Group SpA | 1/24/2020 | 2/7/2020 | 24,480.00 |
| Paym... | | G04001 | 1/24/2020 | 1 | Cannon Group SpA | 1/24/2020 | 1/24/2020 | -24,480.00 |
| Disho... | | BANK19-00... | 2/07/2020 | 1 | Cannon Group SpA | 2/07/2020 | 2/07/2020 | 24,480.00 |

NB

"Only Open Entry" allows us to choose if we want to display only open or all entries.

In the Payable / receivable aging analysis page it is possible to:

✓ print Aging ordered by customer/due date/salesperson with 3 detail levels (Customer/Document/Due date) and the option to display all the records involved.

- ✓ print a compact, horizontal Aging: the print shows due dates grouped in coloumns. You can choose the proportion between "Count due" and "To be due" by making a selection in the specific field. You can have multiple levels of details.

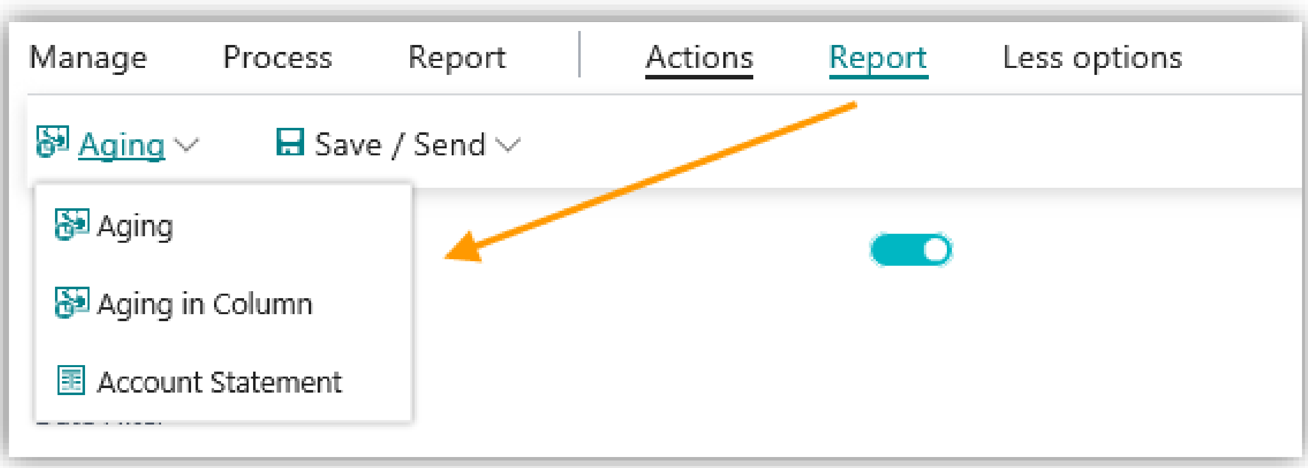
- ✓ to have the customer aging with the header printed correctly to be put in an envelope; the print is detailed with all the records for the selected period and with the final balance.

All prints provide information about bank receipt (exposition), linked bill cards and any dishonored.

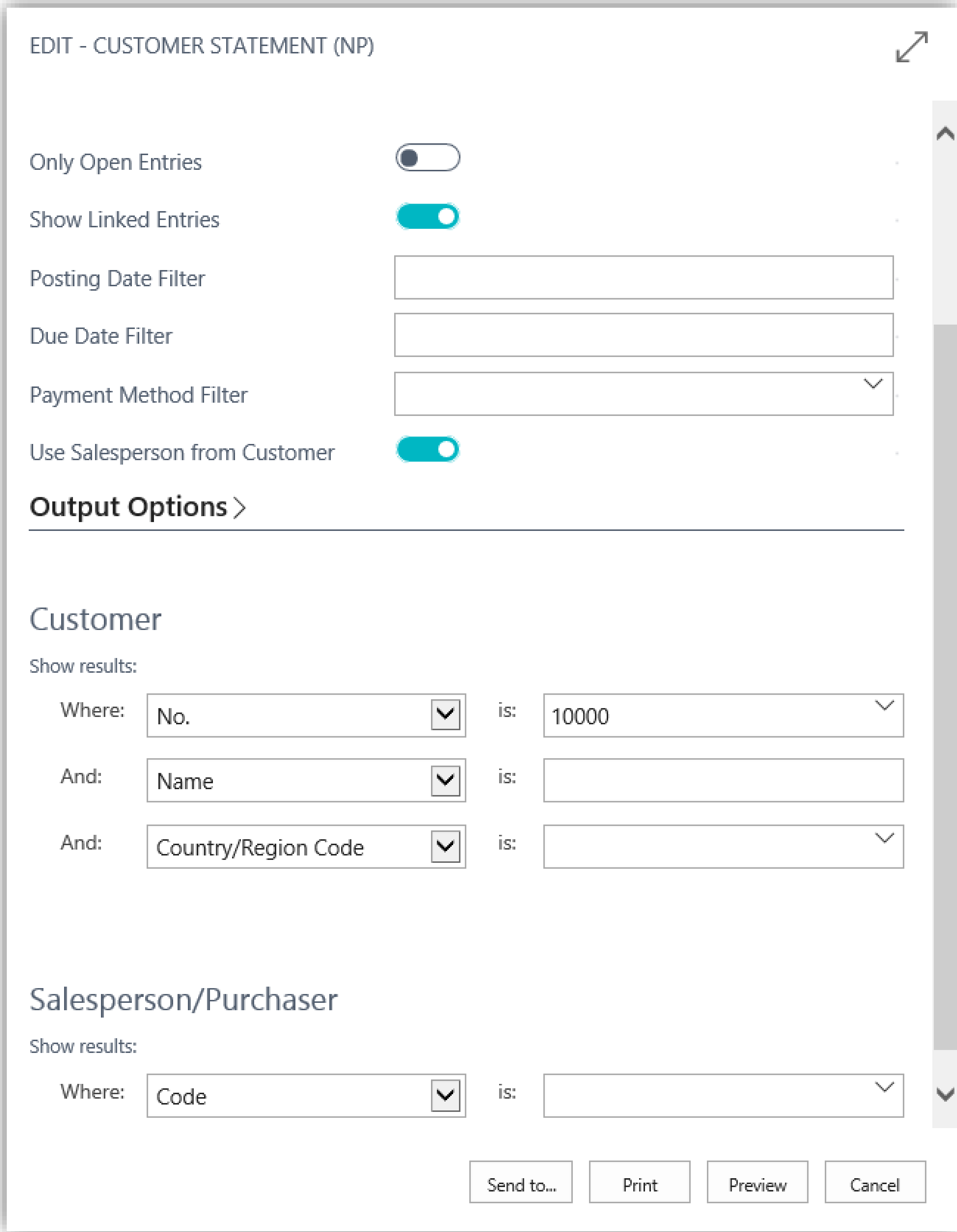
All prints exist both for sales and purchase.

## Statement

From *Payable / receivable aging analysis page->Report->Account statement* you can have a detailed print with all the records for the selected period and with the final balance.



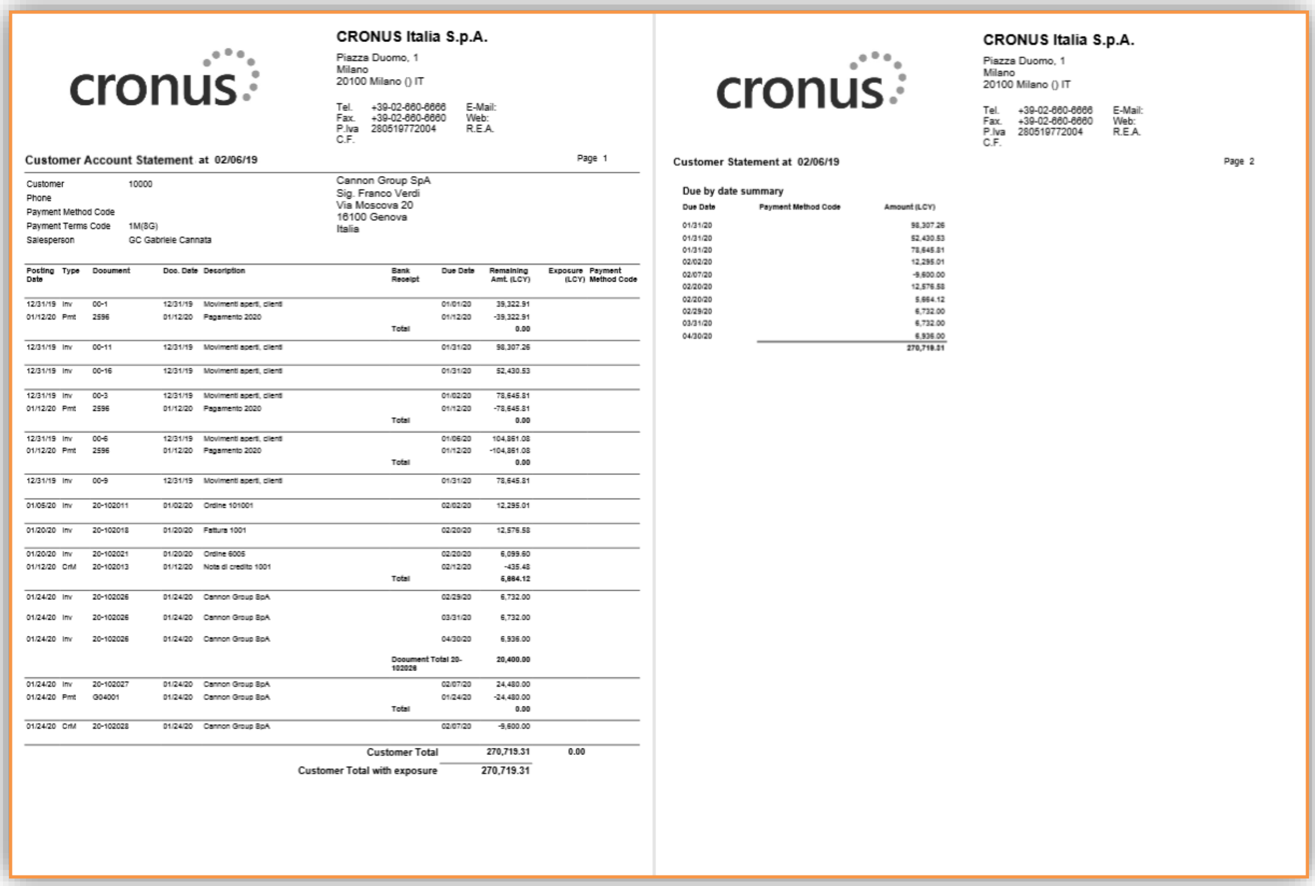
The report to fill is:



| FIELD | DESCRIPTION |
|---|---|
| Only Open Entries | Decide if you want to see only open entries or all entries |
| Show Linked Entries | Bank receipt/dishonored are shown below each "Invoice" entry. It is also shown each standard payment (cash, checks). If "Only open entries" is enabled you will see only invoice with remaining amount linked. |
| Posting Date Filter | You can select filters for posting date |
| Due Date Filter | You can select filters for due date |
| Payment Method Filter | You can select filters for payment method |
| Use Salesperson from Customer | If enabled the system uses the salesperson indicated in the Customer card (not the salesperson indicated in the posted entries) |

You can also set filters for specific Customer / Salesperson.

Print example with maximum detail for Cannon Group SpA:



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**Customer Account Statement at 02/06/19** Page 1

Customer 10000
Phone
Payment Method Code
Payment Terms Code 1M(8G)
Salesperson GC Gabriele Cannata

Cannon Group SpA
Sig. Franco Verdi
Via Moscova 20
16100 Genova
Italia

| Posting Date | Type | Document | Doc. Date | Description | Bank Receipt | Due Date | Remaining Amt. (LCY) | Exposure (LCY) | Payment Method Code |
|---|---|---|---|---|---|---|---|---|---|
| 12/31/19 | Inv | 00-1 | 12/31/19 | Movimenti aperti, clienti | | 01/01/20 | 39,322.91 | | |
| 01/12/20 | Pmt | 2596 | 01/12/20 | Pagamento 2020 | | 01/12/20 | -39,322.91 | | |
| | | | | | Total | | 0.00 | | |
| 12/31/19 | Inv | 00-11 | 12/31/19 | Movimenti aperti, clienti | | 01/31/20 | 98,307.26 | | |
| 12/31/19 | Inv | 00-16 | 12/31/19 | Movimenti aperti, clienti | | 01/31/20 | 52,430.53 | | |
| 12/31/19 | Inv | 00-3 | 12/31/19 | Movimenti aperti, clienti | | 01/02/20 | 78,645.81 | | |
| 01/12/20 | Pmt | 2596 | 01/12/20 | Pagamento 2020 | | 01/12/20 | -78,645.81 | | |
| | | | | | Total | | 0.00 | | |
| 12/31/19 | Inv | 00-6 | 12/31/19 | Movimenti aperti, clienti | | 01/06/20 | 104,861.08 | | |
| 01/12/20 | Pmt | 2596 | 01/12/20 | Pagamento 2020 | | 01/12/20 | -104,861.08 | | |
| | | | | | Total | | 0.00 | | |
| 12/31/19 | Inv | 00-9 | 12/31/19 | Movimenti aperti, clienti | | 01/31/20 | 78,645.81 | | |
| 01/05/20 | Inv | 20-102011 | 01/02/20 | Ordine 101001 | | 02/02/20 | 12,295.01 | | |
| 01/20/20 | Inv | 20-102018 | 01/20/20 | Fattura 1001 | | 02/20/20 | 12,576.58 | | |
| 01/20/20 | Inv | 20-102021 | 01/20/20 | Ordine 6005 | | 02/20/20 | 6,099.60 | | |
| 01/12/20 | CrM | 20-102013 | 01/12/20 | Nota di credito 1001 | | 02/12/20 | -435.48 | | |
| | | | | | Total | | 5,664.12 | | |
| 01/24/20 | Inv | 20-102026 | 01/24/20 | Cannon Group SpA | | 02/29/20 | 6,732.00 | | |
| 01/24/20 | Inv | 20-102026 | 01/24/20 | Cannon Group SpA | | 03/31/20 | 6,732.00 | | |
| 01/24/20 | Inv | 20-102026 | 01/24/20 | Cannon Group SpA | | 04/30/20 | 6,936.00 | | |
| | | | | | Document Total 20-102026 | | 20,400.00 | | |
| 01/24/20 | Inv | 20-102027 | 01/24/20 | Cannon Group SpA | | 02/07/20 | 24,480.00 | | |
| 01/24/20 | Pmt | G04001 | 01/24/20 | Cannon Group SpA | | 01/24/20 | -24,480.00 | | |
| | | | | | Total | | 0.00 | | |
| 01/24/20 | CrM | 20-102028 | 01/24/20 | Cannon Group SpA | | 02/07/20 | -9,600.00 | | |
| | | | | | Customer Total | | 270,719.31 | 0.00 | |
| | | | | | Customer Total with exposure | | 270,719.31 | | |

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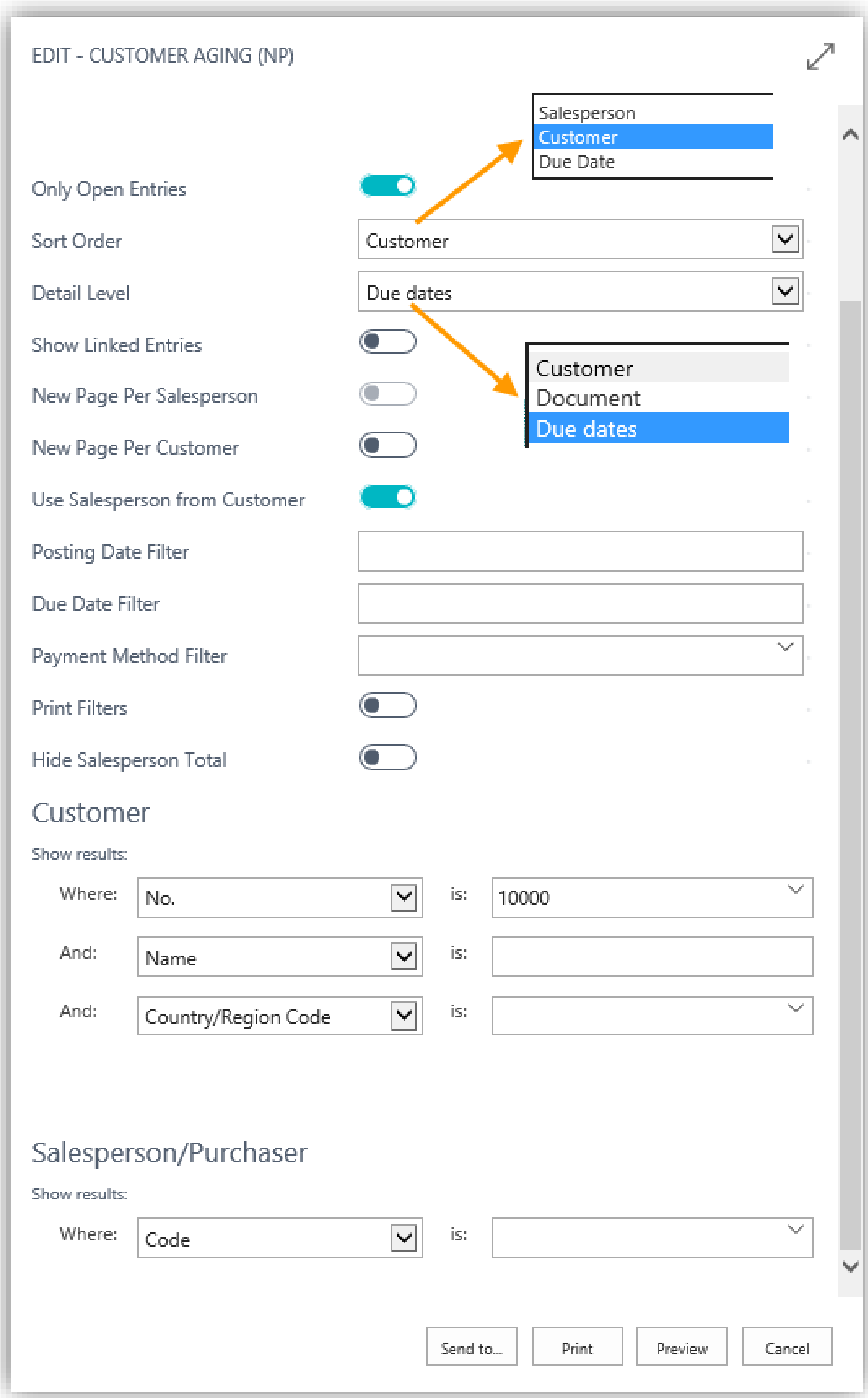
**Customer Statement at 02/06/19** Page 2

**Due by date summary**

| Due Date | Payment Method Code | Amount (LCY) |
|---|---|---|
| 01/31/20 | | 98,307.26 |
| 01/31/20 | | 52,430.53 |
| 01/31/20 | | 78,645.81 |
| 02/02/20 | | 12,295.01 |
| 02/07/20 | | -9,600.00 |
| 02/20/20 | | 12,576.58 |
| 02/20/20 | | 5,664.12 |
| 02/29/20 | | 6,732.00 |
| 03/31/20 | | 6,732.00 |
| 04/30/20 | | 6,936.00 |
| | | 270,719.31 |

# Aging

From *Payable / receivable aging analysis page->Report->Aging*:



| FIELD | DESCRIPTION |
| --- | --- |
| Only Open Entries | decide if you want to see only open entries or all entries |
| Sort Order | ▪ Customer: selec if you want the print to be ordered by Customer. Entries are grouped by customer and a total summary is provided. Entries are grouped by Customer/Due date.<br>▪ Salesperson: select if you want the print to be ordered by Salesperson. In the print it will be shown a header with the salesperson code and name and it will be provided a total summary for the customer entries of each salesperson. Entries are ordered by Salesperson/Customer/Due date.<br>▪ Due date: select if you want the print ordered by Due date. A total summary is provided at the end of each period. |
| Detail Level | ▪ Customer: 1 record for each Customer<br>▪ Document: 1 record for each Document (occurrences are added)<br>▪ Due dates: 1 record for each Due date |
| Show Linked Entries | Bank receipt/dishonored are shown below each "Invoice" entry. It is also shown each standard payment (cash, checks). If "Only open entries is enabled" you will see only invoice with remaining amount linked. |
| New Page For Salesperson | 1 new page for each Salesperson. This is true if Sort order selected is by Salesperson. |
| New Page For Customer | 1 new page for each Customer. This is true if the Sort order selected is by Customer or Salesperson. |
| Use Salesperson From Customer | If enabled the system uses the salesperson indicated in the Customer card (not the salesperson indicated in the posted entries). |
| Print Filters | if enabled the print will show filters selected. Pay attention not to give internal informations if the report is sent to customers. |
| Hide Salesperson Total | The Total for salesperson and the Total report amount are not printed. It is useful if prints are sent to customers. For Sort order by Salesperson, New page for Salesperson, New page for Customer this option is always true (if not, the total values would not be correct when the customer aging is sent to the salesperson by the Company and the salesperson forwards it to his specific customers). |

NB

Total Report Amount is visible only if "New Page for Salesperson" and "New Page For Customer" are true. The filters "Customer" and "Salesperson" allow to limit customers to process.

You can set filters for Posting date, Due date and Payment method.

Example of Aging with maximum detail:

**Customer Aging**

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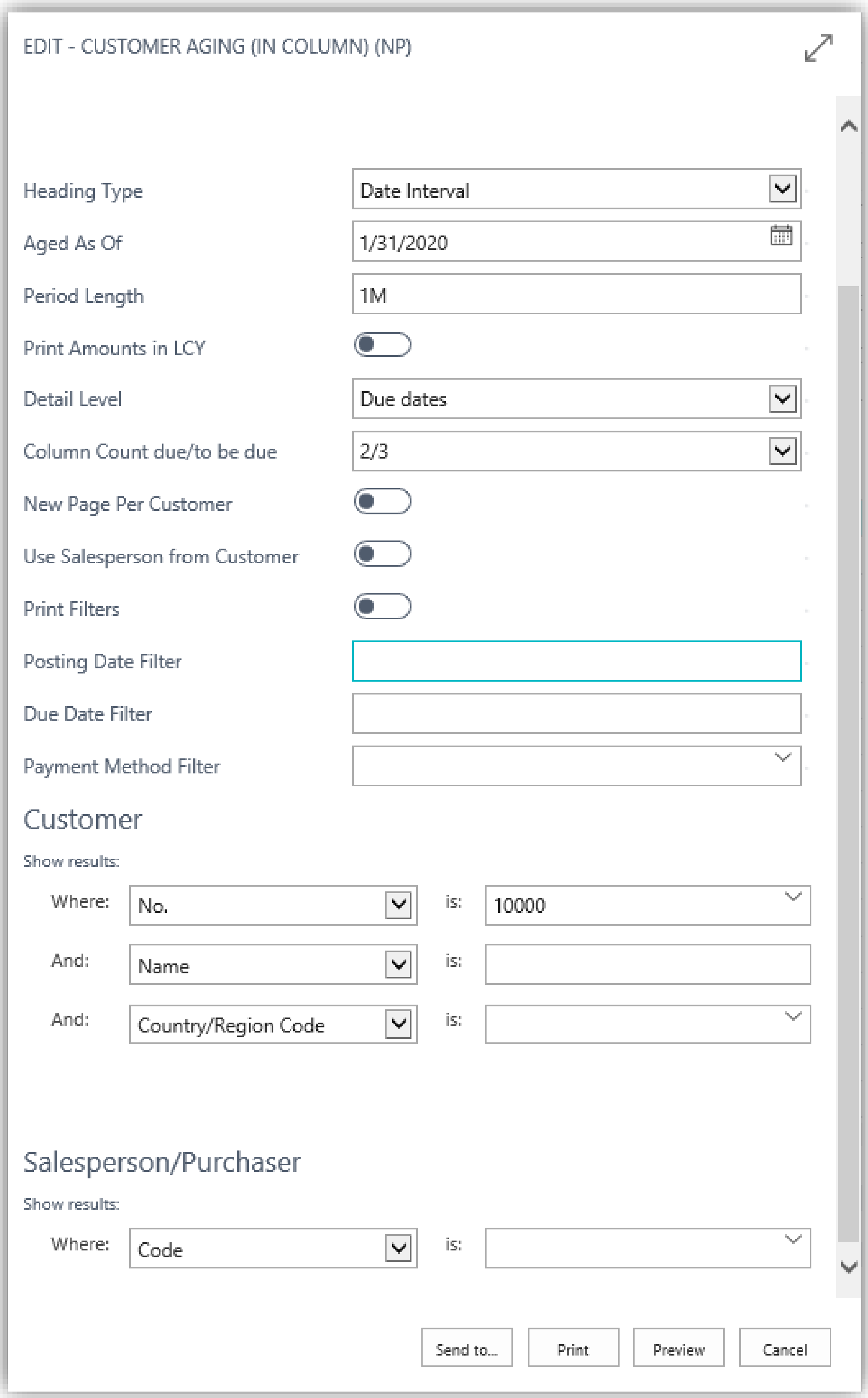
| Customer | Name | Posting Date | Document | Pmt. | Due Date | Curr | Remaining Amount | Remaining Amt. (LCY) | Bank Rec. (Exposition) |
|---|---|---|---|---|---|---|---|---|---|
| 10000 | Cannon Group SpA | 12/31/19 | Invo 00-11 | | 01/31/20 | | 98,307.26 | 98,307.26 | |
| 10000 | Cannon Group SpA | 12/31/19 | Invo 00-16 | | 01/31/20 | | 52,430.53 | 52,430.53 | |
| 10000 | Cannon Group SpA | 12/31/19 | Invo 00-9 | | 01/31/20 | | 78,645.81 | 78,645.81 | |
| | **Total for Due Date 01/31/20** | | | | | | | **229,383.60** | **0.00** |
| 10000 | Cannon Group SpA | 01/05/20 | Invo 20-102011 | | 02/02/20 | | 12,295.01 | 12,295.01 | |
| | **Total for Due Date 02/02/20** | | | | | | | **12,295.01** | **0.00** |
| 10000 | Cannon Group SpA | 01/24/20 | Cre 20-102028 | | 02/07/20 | | -9,600.00 | -9,600.00 | |
| | **Total for Due Date 02/07/20** | | | | | | | **-9,600.00** | **0.00** |
| 10000 | Cannon Group SpA | 01/20/20 | Invo 20-102018 | | 02/20/20 | | 12,576.58 | 12,576.58 | |
| 10000 | Cannon Group SpA | 01/20/20 | Invo 20-102021 | | 02/20/20 | | 5,664.12 | 5,664.12 | |
| | **Total for Due Date 02/20/20** | | | | | | | **18,240.70** | **0.00** |
| 10000 | Cannon Group SpA | 01/24/20 | Invo 20-102026 | | 02/29/20 | | 6,732.00 | 6,732.00 | |
| | **Total for Due Date 02/29/20** | | | | | | | **6,732.00** | **0.00** |
| 10000 | Cannon Group SpA | 01/24/20 | Invo 20-102026 | | 03/31/20 | | 6,732.00 | 6,732.00 | |
| | **Total for Due Date 03/31/20** | | | | | | | **6,732.00** | **0.00** |
| 10000 | Cannon Group SpA | 01/24/20 | Invo 20-102026 | | 04/30/20 | | 6,936.00 | 6,936.00 | |
| | **Total for Due Date 04/30/20** | | | | | | | **6,936.00** | **0.00** |
| | | **Total Report Amount** | | | | | | **270,719.31** | **0.00** |

# Aging in column

From *Payable / receivable aging analysis page->Report->Aging in Column*:



| FIELD | DESCRIPTION |
|---|---|
| Heading Type | Date Interval: the column header is dd/mm/yy..dd/mm/yy<br>Number of Days: column header is 30/60 dd (+−) |
| Aged As Ofp> | The date you select is the "border" between "Count due" and "To be due" |
| Period Length | time interval for each column (DateFormula) |
| Detail Level | ▪ Customer: 1 record for each Customer<br>▪ Document: 1 record for each Document<br>▪ Due date: 1 record for Due date |
| Column Count due/to be due | The columns are five. You can select how many columns show before/after the "border"established. Options: 0/5, 1/4, 2/3, 3/2, 4/1, 5/0. E.g. if 3/2 is selected: there are 3 columns headed Count due and 2 columns headed To be due in the print. |

You can also select filters for Posting date, Due date, Payment method.

Print example:

**Customer Aging**

Due at 01/31/20. Sorted By Customer No. with Due Date detail level. Only open entries.

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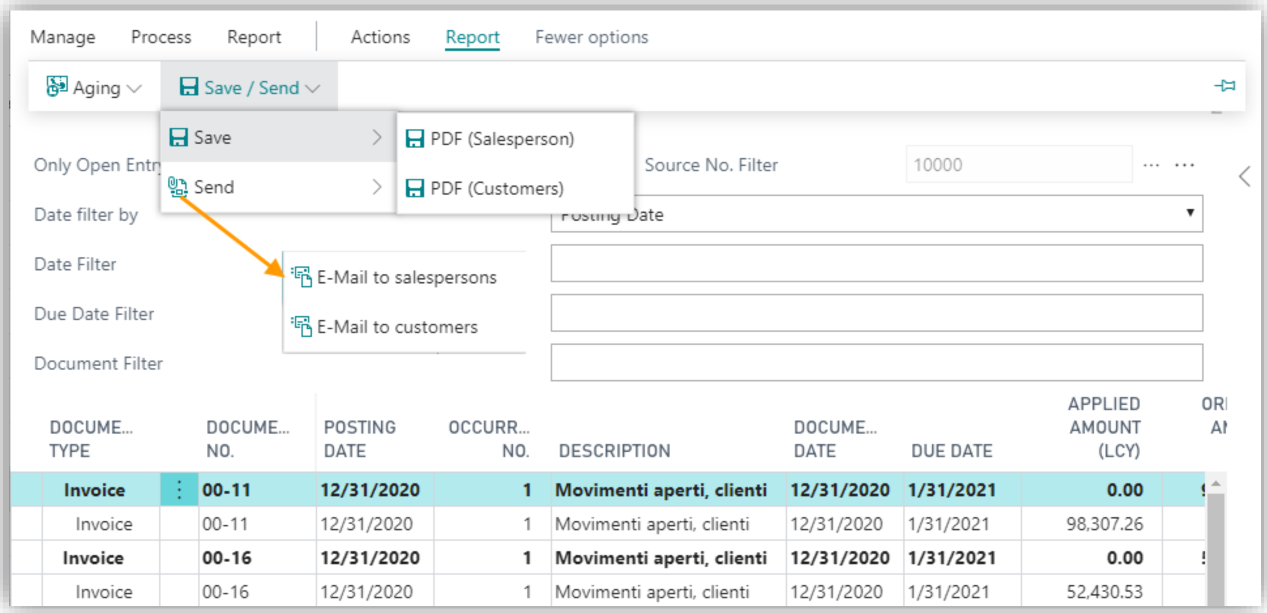
| Posting Date | Type | Document | Due Date | Pmt. | Curr | Original Amt. | Balance | Before 11/30/19 | 12/01/19/..12/31/19 | 01/01/20/..01/31/20 | 02/01/20/..02/29/20 | 03/01/20/..03/31/20 | 04/01/20/..04/30/20 | More than 05/01/20 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10000 | Cannon Group SpA | | | | | | | | | | | | | |
| 12/31/19 | Invoice | 00-11 | 01/31/20 | | EUR | 98,307.26 | 98,307.26 | 0.00 | 0.00 | 98,307.26 | 0.00 | 0.00 | 0.00 | 270,719.31 |
| 12/31/19 | Invoice | 00-16 | 01/31/20 | | EUR | 52,430.53 | 52,430.53 | 0.00 | 0.00 | 52,430.53 | 0.00 | 0.00 | 0.00 | 270,719.31 |
| 12/31/19 | Invoice | 00-9 | 01/31/20 | | EUR | 78,645.81 | 78,645.81 | 0.00 | 0.00 | 78,645.81 | 0.00 | 0.00 | 0.00 | 270,719.31 |
| 01/05/20 | Invoice | 20-102011 | 02/02/20 | | EUR | 12,295.01 | 12,295.01 | 0.00 | 0.00 | 0.00 | 12,295.01 | 0.00 | 0.00 | 270,719.31 |
| 01/20/20 | Invoice | 20-102018 | 02/20/20 | | EUR | 12,576.58 | 12,576.58 | 0.00 | 0.00 | 0.00 | 12,576.58 | 0.00 | 0.00 | 270,719.31 |
| 01/20/20 | Invoice | 20-102021 | 02/20/20 | | EUR | 6,099.60 | 5,664.12 | 0.00 | 0.00 | 0.00 | 5,664.12 | 0.00 | 0.00 | 270,719.31 |
| 01/24/20 | Invoice | 20-102026 | 02/29/20 | | EUR | 6,732.00 | 6,732.00 | 0.00 | 0.00 | 0.00 | 6,732.00 | 0.00 | 0.00 | 270,719.31 |
| 01/24/20 | Invoice | 20-102026 | 03/31/20 | | EUR | 6,732.00 | 6,732.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,732.00 | 0.00 | 270,719.31 |
| 01/24/20 | Invoice | 20-102026 | 04/30/20 | | EUR | 6,936.00 | 6,936.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,936.00 | 270,719.31 |
| 01/24/20 | Credit Memo | 20-102028 | 02/07/20 | | EUR | -9,600.00 | -9,600.00 | 0.00 | 0.00 | 0.00 | -9,600.00 | 0.00 | 0.00 | 270,719.31 |
| **Total For 10000 Cannon Group SpA** | | | | | **EUR** | **271,154.79** | **270,719.31** | **0.00** | **0.00** | **229,383.60** | **27,667.71** | **6,732.00** | **6,936.00** | **2,707,193.10** |

| Curr | Description | Balance | Before 11/30/19 | 12/01/19/..12/31/19 | 01/01/20/..01/31/20 | 02/01/20/..02/29/20 | 03/01/20/..03/31/20 | 04/01/20/..04/30/20 | More than 05/01/20 |
|---|---|---|---|---|---|---|---|---|---|
| EUR | Euro | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| *EUR* | *Euro (cumulated)* | | *0.00* | *0.00* | *0.00* | *0.00* | *0.00* | *0.00* | *0.00* |

## Report to customer / salesperson

It is possible to save and / or send reports both for customers and for salespersons: Account statement, Aging, Aging in column. Through Report-> Save / Send different options are possible:




| FIELD | DESCRIPTION |
|---|---|
| PDF (Salesperson) | create a .zip with a folder for each salesperson. In the subfolders there is the customer list for each salesperson and, for each customer, you find: Aging, Aging in column and Account statement. In the salesperson folder there is also a .pdf with the summary by customer containing the basic information (customer name-balance-dishonored) |
| E-Mail to salespersons | creates a .zip file to send to the single salesperson with the same customer situation, with the same three .pdf reports. |
| PDF (Customers) / E-Mail to customers | create a .zip that can be saved / sent to a single customer containing a folder with the three reports (Account statement, Aging, Aging in column) |

## Subscription

Some features of the app Advanced Customer Vendor Statements for Italy require a subscription.

The subscription can be activated from the SUBSCRIPTION CONTROL PANEL.

In particular:

- **FREE** version: Vendor side
- **PRO** version: Customer side